

**SW LBAP Co-ordinators Meeting – Action Points**  
**15<sup>th</sup> October 2008**  
**Renslade House, Exeter**

**Attendees:** Sam Smith (Cornwall), Caroline Lidgett (Gloucestershire), Andrew Pollard (Dorset), Craig Dixon (Devon), Alex Bolton (Torbay), Matt Low (NE), Joy Williams (Somerset), Matt Hamilton (Avon), Naomi Brookes (BioSW)

Apologies: Tom Hynes, Mary de Lemos, Susan Stangroom, Gareth Harris, Samantha Jarvis, Ali Hawkins, Karen Renshaw, Angela Lamplough, Bill Jenman

- MH to send Funding Strategy for Avon LBAP to JW – NB- please circulate to whole group.
- NB to circulate regional/local targets documents.
- All to send support in writing to NB for national LBAP co-ordinator post by 10<sup>th</sup> November 2008.
- All to consider writing to Peter Brotherton directly re: lack of LBAP co-ordinator post – ASAP.
- NB to formulate universal reporting for NE MOA and circulate – by mid November.
- All to send contact details of people who should receive Marine NERC Guidance to NB – ASAP and by 10<sup>th</sup> November 2008.
- NB to circulate launch date for Marine NERC Guidance.
- All to contact NB for MCS Marine BAP Guidance.
- All to send comments on RSS to Imogen Davenport (+copy to Andrew Pollard) – PAST.
- All to let NB know if they run any NERC Events – ongoing.
- NB to send round BIRG Monitoring proposals and all to circulate to partnerships for comment – NO date for this as yet, but will circulate when received.
- All to submit any comments/changes to NM as per the protocol by 18<sup>th</sup> November 2008 for this round.
- NB to send out Nature Map Development Plan when drafted.
- All to contact NB if they want to attend the L&RSIG (Local and Regional Strategic Implementation Group) nationally.
- All to send NB details on how much NE, EA and FC engage with their BAPs.
- NB to circulate Funding Strategy notes from LBAP conference.
- NB to circulate Steve Clarke's contact details.
- NB to send links to example communication plans.

Date of Next meeting TBC but likely to be March 2009.